

# Diocese of Vermont

## *Application to the Commission on Ministry: Committee on Christian Formation for Continuing Education Support*

Continuing Education grants are to help defray the costs of continuing education opportunities to which individuals in the diocese feel called and by which they believe their ministry will be enhanced, enabling them to further share their gifts. These grants are from limited funds available to the Commission on Ministry: Committee on Christian Formation (COM:CCF) for this purpose and are generally made as matching funds to supplement other support. The maximum grant available is \$500.

The deadlines for receiving Continuing Education grant applications are January 15, April 15, August 15, and October 15. The COM:CCF will act on the applications received at their meeting in the month immediately following the application deadline.

All grant recipients, by accepting a grant, agree to submit a post-conference report (attached) to the diocese within one month of its completion.

Using the format below, electronic applications for Continuing Education funds should be submitted by the published deadline to the COM:CCF at [adminasst@dioceseofvermont.org](mailto:adminasst@dioceseofvermont.org). Electronic submissions are preferred; however, paper applications may be submitted to: COM:CCF Continuing Education Grants, 5 Rock Point Road, Burlington, Vermont 05408.

Name	Telephone
Address	E-mail
Parish	Parish Ministry

Purpose of Grant (include title and complete description of program, location, and dates)

How will this opportunity benefit your Christian formation?

Will this opportunity give you skills or resources that can be shared with your parish or the larger community? If so, how will you do that?

Total Cost of Continuing Education opportunity (including travel costs, if applicable):

Total of other funds or resources available to support your participation in this opportunity (list all sources and amounts):

Total grant amount requested:

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### COM:CCF Action

Date Application Received by COM:CCF

Date of Committee Action

Applicant Notified of Committee Action

Amount of Grant Awarded

Conditions, if any

Post-event Report Received



# Post-Conference Report to the Diocese

Through various budget lines, the Diocese provides funding for individuals to attend events that are educational, informative and present opportunities to create on-going contact with colleagues throughout the church.

Diocesan Council requires that individuals who attend events supported by diocesan funds help to expand the use of these funds by bringing back to our diocese the knowledge and experience gained.

Submitted By:	Date:
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Name of Event:
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Event Location:	Date(s):
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Total Attendees (est.):	Vermont Attendees:
Registration Fee:	Travel Costs:
Other Expenses:	Total Cost:

Reason(s) for attending the event:
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What information presented during the event did you find especially helpful?
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How can this information benefit your parish community and/or the Diocese?
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Are you available to present this information to interested groups in the Diocese?
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Would you recommend this event to others in your parish or the Diocese?
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Additional Comments/Reflections:
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Please return completed form to: Lynn Bates, Canon to the Ordinary, 5 Rock Point Road, Burlington, VT 05408, <a href="mailto:lbates@dioceseofvermont.org">lbates@dioceseofvermont.org</a>
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