

## **PREPARING A RESOLUTION FOR DIOCESAN CONVENTION**

If you are thinking about writing a resolution for Diocesan Convention here are some points to consider before submitting a resolution.

1. Make sure that the subject of your resolution is relevant.
2. Make sure convention hasn't considered the topic of your resolution in recent years.
3. Make sure you understand the topic of your resolution and that you are presenting your own convictions in your own words. Don't present an outside organization's platform as part of the resolution; present your own ideas and be prepared to work with fellow Convention delegates and the Resolutions Committee on any proposed amendments.
4. Keep your resolution simple. A resolution can be difficult understand if it contains a great many resolves. Avoid using bullets in the contents of a single resolution.
5. Try to attend one or more of the Ministry Fairs and participate in the discussion of your resolution.

Once you have prepared your resolution, submit it to the Resolutions Committee which will review the resolution and make editorial and grammatical changes before submitting the resolution to the diocesan office for inclusion in the pre-convention handouts. At the time the resolution is reviewed, a member of the Resolutions Committee will contact the proposer to let you know of any changes the Committee has made. After the Ministry Fairs, a member of the Resolutions Committee will be touch with resolution proposers to let them know how the resolution was received and if the Resolutions Committee recommends any changes to the proposer's resolution. All resolution proposers are invited to and expected to attend the Resolutions Hearing on the Friday afternoon of Convention. At that time, proposers may be asked questions about their resolution and there will be an opportunity following the hearings to working proposed amendments or changes to resolutions. Our intention is to cut down on prolonged efforts to rewrite resolutions on the floor of Convention.